

## REGULATIONS FOR CLASSES IN THE SUBJECT

### Computer science and biostatistics

For Students 1st year of medical studies conducted  
in Department of Biophysics  
The Faculty of Medical Sciences in Zabrze  
in the academic year 2023/2024

Head of the Department of Biophysics: Dr hab. n. med. Sławomir Grzegorzczyn

Classes in the subject of BIOPHYSICS are conducted on the basis of o Study Regulations of the Medical University of Silesia in Katowice, constituting the Appendix 1 to Resolution 49/2022 of the Senate of SUM of June 29, 2022. and these Regulations.

### §1

### Principles of participation in the classes

1. Classes (lectures, seminars, exercises) are held according to the schedule set by the Dean.
2. In terms of remote classes, it is allowed to change the date of the classes by the Head of the Unit - information about the date and the platform used is announced on the Unit's website.
3. Participation in lectures, seminars and exercises is obligatory.
4. The student is obliged to participate in classes with the student group to which he has been assigned for the given academic year.
5. The student is obliged to arrive on time for classes conducted in the form of stationary and to log in to the e-learning system on time in the case of classes conducted with the use of distance learning techniques and methods.
6. The student is obliged to prepare theoretically for the classes in accordance with the planned topics based on the provided literature. Failure to prepare for classes will result in failure.
7. During classes at the University, the Student is obliged to:
  - maintaining medical confidentiality and protection of personal data in accordance with the GDPR
  - to comply with the content of the oath and the regulations applicable at SUM, in particular to respect the dignity of all participants of the teaching process and to take care of the good name of the University
  - compliance with occupational health and safety rules
  - use of personal protective equipment in accordance with the Unit's guidelines.
8. The student should take care of the place where classes are conducted, including the order and proper condition of the equipment he uses. Any noticed problems should be reported to the academic teacher conducting the classes. In the case of damage, a Medical Equipment Damage Report is prepared. Students of a given group/section bear financial responsibility for any shortages of materials and instruments found after the exercises, as well as for damage to devices.
9. The student should not eat meals or bring unnecessary personal items in the place of classes, which should be left in the cloakroom.

10. During classes and final examinations in a student's subject, it is strictly forbidden to bring and use electronic devices and audiovisual recordings.
11. All teaching materials are subject to copyright protection in the field of intellectual property. Violation of copyright and the right to image protection (recording, photographing, copying, registering) will result in the initiation of disciplinary proceedings.

## §2

### **Rules for justifying absences from classes and making up for them**

1. Every absence from classes must be explained by presenting the teacher to the classes immediately, or within 5 working days after the cause of the absence ceases to exist, an appropriate document (medical certificate, court certificate, etc.)
2. Justifying absences from classes is carried out in accordance with par. 15 of the Rules of Study at SUM
3. Missed classes should be made up with another exercise group on the date agreed with the Head of the Unit or a person authorized by him.
4. Regardless of the reason, in the event of each absence from classes, the Student is obliged to verify the obtained learning outcomes on the terms and within the deadlines set by the Head of the Unit or a person authorized by him.

## § 3

### **Rules for completing the classes**

1. The condition for obtaining credit for classes in the subject is participation in all planned forms of classes (lectures, seminars, exercises) and obtaining positive grades from all partial tests (oral or written) checking the learning outcomes
2. If the Student is absent from the partial credit for the course within the prescribed period, he / she may report for the next fixed date, treated as a retake.
3. The student has the right to a double improvement of each partial credit.
4. If a partial pass is not obtained despite two retake dates, the Student has the right to take a final test (oral/written) covering all the material covered by the course program (exercises/seminars).
5. Completion dates are set by the Head of the Unit running the course
6. Failure of the Student to appear for the credit examination on the date set by the Head of the Unit will result in the loss of the credit deadline.

## § 4

### **Rules for completing the final course (exam)**

1. The form of passing the final Computer science and biostatistics subject is a graded examination.
2. During one day, the Student may take an exam or get a grade for one subject only.
3. The condition for taking the exam is getting credit for classes in the subject.
4. The deadline for passing the grade is set and announced to Students in accordance with §19 of the Study Regulations at SUM.
5. Failure to pass a course or unexcused absence of a Student from a graded examination within the prescribed period is tantamount to receiving an unsatisfactory grade (applies

- to all graded examination dates).
6. The thematic scope of the assessment includes materials from lectures, seminars and exercises, as well as recommended literature.
  7. Assessment is carried out in oral and written form.
  8. If a student receives an unsatisfactory grade on a final grade, he or she is entitled to two make-up grades.
  9. During the examination, the Student is strictly forbidden to contact third parties in person or via electronic devices and to use auxiliary materials. Failure to comply with the rules is the basis for stopping the exam, which is tantamount to receiving an unsatisfactory grade by the Student.
  10. Assessment criteria include verification of learning outcomes in terms of knowledge and skills.
  11. A positive grade obtained on a graded examination is final. Retake deadline for passing the grade in order to improve the positive grade obtained in the above-mentioned. is unacceptable.

## § 5

### **Principles of consultation with an academic teacher**

Consultations with an academic teacher take place in accordance with the schedule available on the Unit's website [http:// biofiz.sum.edu.pl](http://biofiz.sum.edu.pl)

## § 6

### **Current administrative matters related to didactics**

1. Matters related to teaching, including, for example, submitting an application for homework, should be handled electronically;
  - a) contact with the unit's secretary office: e-mail address: [biofiz@sum.edu.pl](mailto:biofiz@sum.edu.pl),
  - b) contact with the Exercise Manager, Dr. Jacek Młynarski.: e-mail address: [jmlynarski@sum.edu.pl](mailto:jmlynarski@sum.edu.pl)
2. Electronic correspondence with employees and SUM entities should be made from the student's e-mail account.
3. The student is obliged to read messages directed to his account in the domain [s...@365.sum.edu.pl](mailto:s...@365.sum.edu.pl).

## § 7

**Disputes and issues not included in these regulations** will be settled in accordance with the applicable regulations of studies at the Medical University of Silesia in Katowice, constituting Appendix No. 1 to Resolution No. 49/2022 of the Senate of SUM of June 29, 2022.

## § 8

Depending on the current epidemic situation and the resulting Regulations of the Rector of SUM, it is possible to change the mode and form of conducting classes, credits and exams.

## § 9

The Regulations come into force on 01/10/2023

**KIEROWNIK**

Katedry i Zakładu Biofizyki  
Śląskiego Uniwersytetu Medycznego w Katowicach

  
dr hab. n. med. Sławomir Grzegorzczyn

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signature of the Head of the Department of Biophysics

**PRODZIEKAN DS. STUDENCKICH**

Wydziału Nauk Medycznych w Zabrze  
Śląskiego Uniwersytetu Medycznego w Katowicach

  
dr hab. n. med. Andrzej Tomasik

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signature of the Dean of WNMZ